



MURPHYSBORO POLICE DEPARTMENT
202 North 11th Street Murphysboro, Illinois 62966
Tx: (618) 684-2121 Fax: (618) 684-5901 Emergency: 911



Vacation Check Registration Form

Last Name: _____ First Name: _____

Address Being Checked: _____

Phone Number(s): _____

Leave Date: _____ Return Date: _____

PLEASE CIRCLE

Lights on Inside YES NO

Lights on Outside YES NO

Lights on a Timer YES NO

Motion Lights YES NO

Alarm YES NO

Vehicle(s) GARAGE CARPORT STREET

Key holder Name & Number:

Vehicle(s) Make/color/license plate: _____

Current Damage to Property: _____

Animal(s) inside or outside:

SINGATURE: _____ DATE: _____



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TIPS BEFORE LEAVING ON A TRIP

1. Engrave your valuables with your Driver's License Number or an easily identifiable number. Keep a record of all serial and model numbers.
2. NEVER let your home appear as if you are away. Invest in an electric timer or photoelectric cell to turn your lights on and off while you are away.
3. Always keep doors and windows LOCKED. Double check for function and safety and periodically check to be sure all are working properly.
4. While you are away, make sure that all deliveries are stopped: mail, newspaper, etc. Have someone take care of your lawn or shovel snow in winter.
5. NEVER admit a stranger into your home. Always demand to see proper identification. The proper persons needing entry (telephone, utilities, etc.) will have it. Report suspicious strangers loitering in your building or the neighborhood to you Police Department. This helps Police to protect you, especially during school breaks and vacation time.
6. Turn your furnace or air conditioning down to the lowest setting and allow them to run while you are away. This will give the appearance that someone is home and will discourage potential burglars.
7. REMEMBER, if your doors don't fit tight, your locks are defective, your windows aren't secure, all the drapes are drawn, all your lights are turned off, you let your grass grow, and the newspapers and mail pile up on your doorstep, then,

**YOU ARE INVITING A BURGLAR
AND DISCOVERING A BURGLARY
WILL RUIN YOUR RETURN HOME!**



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While You Are on Vacation Remember....

- Always, “**LOCK IT** and **POCKET THE KEYS**” when you get out of your vehicle.
- Lock all valuables in the trunk or storage compartment of your vehicle while traveling.
- If an attendant has to park your vehicle, give him your **IGNITION KEY ONLY, NEVER THE ENTIRE KEY RING.**
- When your car is to be parked, take all items of value to your room.
- Always try to park your vehicle in a well lighted area near your room. If possible, within sight of your room.
- Do not object if a clerk checks on your credit cards; he is protecting you as much as he is protecting himself. You wouldn’t want anyone else using your credit cards, would you?
- Take at least **TWO SETS OF CAR KEYS** with you on your trip.
- Keep all receipts you are given for credit card usage to check against your statement when you get home.
- Take along a card with **EMERGENCY INFORMATION** which should include: Auto Insurance Number, Vehicle Registration Card, Name and Phone of a Family Doctor, Name and Phone of Your Local Hospital or Clinic, and list any Allergies or Medications prescribed for members of the family.

REQUIREMENTS FOR ENROLLMENT

- 1.** Only single family residence, duplexes, and individual apartments of permanent residents will be placed on the **HOUSEWATCH** list.
- 2.** The residence must be clearly marked with its address.
- 3.** No residence will be allowed to remain on the list in excess of 45 consecutive days in a twelve month period.
- 4.** A residence already being checked on a day to day basis is not eligible.
- 5.** No vacant property or homes for sale are eligible.